

SAINT ROCH PTO

EXECUTIVE COMMITTEE MEETING

Thursday, July 23, 2021

WELCOME (TINA)

We welcomed Mrs. Meredith Elam, Mr. Matt English, and Mrs. Bridget Brenchley as new members of the PTO executive committee.

EC roles for the 2021-2022 school year were discussed and agreed:

- President: **Tina Hayes**
- Vice President: **Christina Murray**
- Secretary: **Melissa Stahley**
- Treasurer: **Ashley Mays**
- At Large / Fundraising: **Angie McHugh**
- At Large / Special Events: **Heather Bauman**
- At Large / Special Events: **Bridgette Brenchley**
- Principal: **Amy Wilson**
- Vice Principal: **Meredith Elam**
- Teacher Representative: **Matt English**

Melissa to update web site and get meeting minutes postings up to date.

TREASURER'S REPORT (ASHLEY)

- We have between \$4,000-5,000.
- Full report available in the coming days, after audit is completed. (**Ashley**)
- Still have restricted funds of \$2500 for bathroom upgrades.

MINUTES APPROVAL (MELISSA)

N/A

PRINCIPAL UPDATE (MRS. WILSON)

Mrs. Wilson enlisted PTO to help with **New Family Welcome Night**. There will be a large number of new families coming in this year.

- Thursday, July 29 at 6 p.m. | Setup at 5 p.m.
- **Amy** to email final attendee count
- **Christina** to handle pizza – Papa Johns or Little Casears
- **Bridget** to handle drinks (lemonade)
- **Melissa** to handle fruit, veggies, cookies
- **Heather** to handle cups and napkins

- Amy to ask Mrs. Schutte about childcare
- Tina to find service hours volunteers

PTO members attending: Matt, Christina, Tina, Bridget, Heather, Angie
All to bring spouses/kids to help with event.

TEACHER LIASION UPDATE (MR. ENGLISH)

N/A

OLD BUSINESS

- ◆ FUNDRAISING (ASHLEY/ANGIE)
 - It was agreed to do the 50/50 raffle and Dine to Donate every other month.
 - Dine to Donate will be the third Thursday of every month to align with casual days.
 - 50/50 was successful during drop off process. We need to repeat this.
 - Month-to-month plan as follows:
 - August – Dine to Donate
 - September – 50/50
 - October – Dine to Donate
 - November – 50/50
 - December – skip
 - January – Dine to Donate
 - February – skip / Purse Bingo
 - March – 50/50
 - April – Dine to Donate
 - May – skip
- ◆ SCRIPS PROGRAM (ASHLEY/ANGIE)
 - Tina or Ashley to check with Santa on running Scrips program again, and to verify how much money it is bringing in.
- ◆ BOX TOPS (ASHLEY/ANGIE)
 - Stop doing box tops.
- ◆ AMAZON SMILES
 - Tina to ask the new business manager if Amazon Smiles can be an option.
- ◆ GYM BANNERS (MICHELLE)
 - Ashley to look into services hours / student preparation (Caitlyn?) of the data for the banners.
 - Slow-roll the project due to lack of funds.

NEW BUSINESS

- ◆ TEACHER REIMBURSEMENTS (TINA)
 - The EC agreed to reinstate the \$100 teacher reimbursement option for teachers in Semester I.
 - The EC agreed to reinstate \$25 birthday gift cards for teachers and staff.

- ◆ FESTA WEEK
 - Tina to speak with Julie Garcia about FESTA activities to see if PTO support is requested (e.g., Family Fun Night)
- ◆ BACK TO SCHOOL / TEACHER LOVE
 - The PTO will fund a back-to-school gift for teachers – a clay “apple” pot filled with candy. Christina to manage.
 - The PTO will fund a breakfast for teachers on the Tuesday before school starts (while teachers are working on their classrooms). Christina to manage.
 - Christina to make a Signup Genius to fill the snack cart / table. Go heavy on the soda!
 - Tina to get Maggie to do New Teacher Welcome water bottles.
 - Amy mentioned to Christina that the teacher snacks and luncheons were well received when they had a theme.
- ◆ NEW FUNDRAISING IS NEEDED
 - HALLOWEEN DANCE PARTY: It was agreed to do a costume/Halloween dance for the younger kids on Friday, October 22 from 6-8 p.m. Meredith and Melissa said they’d help.
 - ADULT HOMECOMING DINNER DANCE: It was agreed to do an adult homecoming dinner dance on Saturday, September 18. We need to come up with a catchy name. Tina to find an owner for this event. Ideas included:
 - DJ/music
 - Photographer with cheesy background poses
 - Signs featuring alma maters of attendees
 - Balloon arch
 - Food: hot dogs, sausages, etc.
 - Bar
 - Pull tabs, 50/50, etc.
 - Dress: Alma mater gear or decade you graduated from high school
 - FUN CHOTCHKIES
 - Bridgette to work with Tina on ideas - car decals, yeti stickers, fidget toys
 - YOGA & MIMOSAS
 - Melissa to propose a date & arrange.
 - INCREASE SPIRIT WEAR COST
 - Tina to investigate.
 - CONCESSIONS
 - Ashley to confirm with John Andrews on his plans. Possible kickball concessions?
- ◆ GENERAL MEETING SCHEDULE (Melissa to send meeting requests)
 - Wednesday, September 15 @ 6 p.m. / *try to make sure it’s in person
 - Wednesday, November 17 @ 6 p.m.
 - Wednesday, January 19 @ 6 p.m.
 - Wednesday, April 20 @ 6 p.m.
- ◆ EXECUTIVE COMMITTEE MEETING SCHEDULE (Melissa to send meeting requests)
 - Monday, August 9 @ 4 p.m.

- Monday, September 13 @ 4 p.m.
- Monday, October 18 @ 4 p.m.
- Monday, November 8 @ 4 p.m.
- Monday, December 13 @ 4 p.m. / *probably skip this one
- Monday, January 10 @ 4 p.m.
- Monday, February 14 @ 4 p.m.
- Monday, March 14 @ 4 p.m.
- Monday, April 11 @ 4 p.m.
- Monday, May 9 @ 4 p.m.

ATTENDANCE

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