

# SAINT ROCH PTO

## EXECUTIVE COMMITTEE MEETING

*Tuesday, November 17, 2020*

### WELCOME (TINA)

### TREASURER'S REPORT (JENN)

Last known balance was \$10,737.16. We have \$2,000 reserved for the gate project and \$1,000 reserved for the telethon. We also know we have around \$2,000 coming in from the spiritwear sale.

### MINUTES (MELISSA)

We need to start approving minutes moving forward.

### PRINCIPAL UPDATE (MRS. WILSON)

Teachers are enjoying the snack cart. We should keep funding it, and drink replenishments are needed.

### TEACHER LIASION UPDATE (MRS. JORDAN)

No update at this time.

### OLD BUSINESS

- ◆ MONTHLY 50/50 RAFFLE (ANGIE & ASHLEY)
  - Due to the low amount of money in the November pot and the revised e-learning schedule, we have decided to postpone the November drawing, and roll all entries forward to the January 2021 drawing.
  - Melissa to add update to the Rocket Report.
  - Ashley to do a count on Friday (heading into the break).
- ◆ SPIRIT WEAR STORE (TINA)
  - Fall spiritwear process experienced delays/hiccups; all orders now fulfilled.
  - Cancelling Christmas sale; folks can order from 1<sup>st</sup> Place Spiritwear instead.
  - Tina to plan another sale in January.
- ◆ VOLUNTEERS AT SCHOOL (AMY)
  - No update at this time.
- ◆ SCRIPS PROGRAM (TINA)
  - PTO willing to absorb this program if needed.
  - Money earned goes directly back to teacher rewards.
  - Tina investigating volunteers.
- ◆ BOX TOPS (TINA)
  - PTO willing to absorb this program if needed.

- Now a scan program and easier for parishioners to participate.
- **Angie** and **Michelle** to ask former program owners about how PTO can help.
- ◆ TEACHER LOVE (CHRISTINA)
  - Decision made to fund a lunch on Monday, November 23 for all teachers putting in a long day preparing for e-learning. **Tina** to arrange lunch from Iaria's for around 20-25 people.
  - Discussed funding Christmas gift cards again this year. Minimum \$25 value, but still need to debate final amount. Decide in future meeting.
  - Approved to ask for parent volunteers to organize personal/sentimental Christmas gifts (by pod) to go along with the gift cards. **Melissa** to draft email.
  - Approved funding e-learning care packages and/or stocking the teacher break room with various stress-relieving goodies. **Tina** and **Christina** to finalize this action.

## NEW BUSINESS

- ◆ QUARTERLY LUNCHEON (MICHELLE)
  - Approved to fund quarterly luncheons for teachers and staff. Monday's luncheon will count for Q4. Discuss the plan for Q1 in a future meeting.
- ◆ GM SURVEY RESULTS (MICHELLE/TINA)
  - Discussed the needs and fundraising ideas submitted by parents during the September General Meeting. Eliminated ideas that were:
    - Covered by another St. Roch organization (e.g., Women's Club)
    - Easy to incorporate into existing PTO programs (e.g., Teacher Love)
    - Potentially not achievable during the school year due to COVID-19 restrictions
  - All fundraising ideas were noted. EC will further refine a list of investments to be voted on during the next General Meeting.
  - Ideas from parents and parishioners on projects PTO could fund are still welcome.
- ◆ SCHEDULING
  - Make 2021 schedule. **Melissa** add to December 15 meeting agenda.
- ◆ PURSE BINGO
  - **Tina, Michelle, Susie, and Amy** to hold a meeting to discuss if we want to hold the event virtually.

## ATTENDANCE

- President: **Tina Hayes**
- Vice President: **Michelle Wenzel**
- Secretary: **Melissa Stahley**
- Treasurer: **Jennifer Tweedy**
- At Large / Fundraising: **Angie McHugh**
- At Large / Special Events: **Ashley Mays**
- At Large / Hospitality & Recognition: **Christina Murray**
- Principal: **Amy Wilson**
- Vice Principal: **Rick Rush**
- Teacher Representative: **Susie Jordan**