

SAINT ROCH PTO

EXECUTIVE COMMITTEE MEETING

Monday, April 12, 2021

WELCOME (TINA)

Updates included in notes below.

TREASURER'S REPORT (JENN)

We currently have \$8,767.87 in our account; however, \$2500 is restricted for use on bathroom upgrades. So, our actual available funds are \$6,267.87.

MINUTES APPROVAL (MELISSA)

The March 8, 2021 EC meeting minutes were approved.

PRINCIPAL UPDATE (MRS. WILSON)

Mrs. Wilson thanked the PTO for providing an ice cream bar for teachers and staff, and for helping to fund and coordinate the easter egg hunt she held at the teacher/staff meeting on Tuesday, April 6. Other updates included in notes below.

TEACHER LIASION UPDATE (MRS. JORDAN)

Updates included in notes below.

OLD BUSINESS

- ◆ MONTHLY 50/50 RAFFLE (ASHLEY/ANGIE)
 - Only \$45 has been raised for the month.
 - Ashley to work with Amy to send out promotional text messages this week.
 - Ashley to sell tickets during pickup Wednesday, Thursday and Friday of this week.
- ◆ SCRIP PROGRAM (ASHLEY/ANGIE)
 - Angie/Ashley in charge of updates on the Scrips program as part of fundraising.
 - Ashley/Angie to check in with Santa on how she is promoting Scrip as part of Teacher Appreciation Week.
 - The EC agreed to give Santa the task of ordering teacher Christmas gift cards via Scrip next holiday season.
- ◆ BOX TOPS (ASHLEY/ANGIE)
 - Angie/Ashley in charge of the Box Tops program as part of fundraising.
 - Ashley/Angie to consider regular promotions. Possibly create a way for parents to send in receipts for scanning if participation is low.
- ◆ TEACHER LOVE (CHRISTINA)
 - Christina is planning daily PTO surprises for Teacher Appreciation Week. PTO will host a breakfast on day one; provide a catered lunch on day two; send flowers and gift cards on day three; decorate classroom doors with parent/student messages on day four; and deliver individualized cakes on day five.

- We need more drinks for the snack cart. **Michelle** to purchase them and deliver to Amy.
- The monthly treat in April (ice cream bar) was a big success. Given how busy the month of May typically is, the EC agreed to play it by ear if another treat is needed before the end of the school year.
- ◆ CARE CREW (MELISSA)
 - The COVID Care meal program was very well received by those it served. **All PTO members** to think about how this concept could be expanded to help any St. Roch parent/parishioner in need on an ongoing basis.
- ◆ GYM BANNERS (MICHELLE)
 - We are currently investigating the pricing on banners that will match the existing style used for the wrestling banner currently hanging in the gym. **Tina** to follow up.
 - We are also currently investigating resources that will help us compile championship information over the years:
 - Years 1950-1970 have already been pulled from the CYO archives and are documented, per Ashley.
 - **Michelle** to pull years 1970-1990 and manually document.
 - **Michelle** to pull years 1990-present digitally from the CYO site.
 - **Michelle** to propose which sports to have banners for, how many years back to record championships, and how to divide the championships (e.g., 5/6, cadet, etc.) on the banners. These decisions will be made based on budget constraints.
- ◆ SCHOOL SUPPLY STORE (CHRISTINA)
 - Our partnership with 1st Day School Supplies has continued, and the web site is live <https://1stday.sale/38267>.
 - There are seven orders to date (80 total orders for the previous school year).
- ◆ PURSE BINGO (TINA/MICHELLE/SUSIE)
 - Because the purse bingo event is a major fundraiser for PTO, the EC agreed it is important to try to host this in-person event in the summer (if possible). **Michelle** to monitor COVID regulations and gym capacity rules and push a committee together if the event seems feasible.
- ◆ NEW FAMILIES (MRS. WILSON)
 - Mrs. Wilson expects enrollment to increase, so has asked the PTO to think about ways we can support new families—from families with their oldest child just beginning pre-k, to families with older siblings who are changing schools. Ideas included re-invigorating the mentor program, creating welcome baskets, and extending the traditional welcome program with a “parent” or PTO section. **All PTO members** to continue brainstorming on what we can do.
- ◆ 8th GRADE APPRECIATION (TINA)
 - The EC agreed to design and purchase yard signs for the 8th grade class. The signs need to be ready for display prior to the last week of school. **Tina** to call her contact and order them.
- ◆ ILEARN (CHRISTINA)
 - The EC decided to provide small gifts for all students during ILEARN testing. Each student (261) will receive a baggie with smarties (so they can be smart), a crucifix (so they know God is with them), and a penny (for good luck). **Christina** to manage this project.
- ◆ SPIRITWEAR / UNIFORM OPTIONS (TINA/AMY)
 - It is planned to sell navy and gray logo uniform shirts in a summer spiritwear sale. All spiritwear items sold in the school store make \$2 for St. Roch.
 - This summer spiritwear sale will also include spirit shirt sales. The EC agreed we should begin the process on a student contest for next year’s spirit shirt design. The EC also decided not to

feature names on the back of the shirt—as we have in years past—to ensure it will be ready in time to deliver before the start of the new school year. **Tina** to manage the t-shirt contest.

NEW BUSINESS

- ◆ RUSH GOING AWAY GIFT (AMY)
 - **Ashley** to purchase the gift decided on for Mr. Rush.

- ◆ RETIREMENT GIFTS FOR TEACHERS (TINA)
 - **Ashley** to purchase the gift decided on for Mrs. Chamberlin.

- ◆ SCHEDULE LAST GM (MELISSA/TINA)
 - Mark your calendars. The next General PTO Meeting will take place outside in the grotto on Wednesday, May 12 at 6:30 p.m.

- ◆ EC VACANCIES (TINA)
 - Michelle announced she will be stepping down from her position.
 - Mrs. Jordan announced she will be stepping down from her position.
 - **Tina/Amy** to discuss vacancies and potential candidates for the 2021-2022 school year.

- ◆ TINY SAINTS (TINA)
 - The Tiny Saints fundraiser was proposed by a parent as a potential PTO fundraiser—which provides a 25% kickback on all purchases.
 - The EC agreed it was a good idea. **Tina** to assign this fundraiser to the fundraising EC committee next year.

ATTENDANCE

- President: **Tina Hayes**
- Vice President: **Michelle Wenzel**
- Secretary: **Melissa Stahley**
- Treasurer: **Jennifer Tweedy**
- At Large / Fundraising: **Angie McHugh**
- At Large / Special Events: **Ashley Mays**
- At Large / Hospitality & Recognition: **Christina Murray**
- Principal: **Amy Wilson**
- Vice Principal: **Rick Rush**
- Teacher Representative: **Susie Jordan**